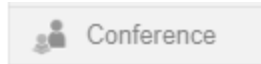


How a Parent Schedules Their Parent/Teacher Conferences

If a teacher has setup his/her parent teacher conferences so that parents can schedule their own times. Below are directions for parents to schedule their conferences.

- While in **ParentVUE**
 - Select the **Student** at the top of the screen that you want to schedule conferences for
 - Select **Conference** from the **left** menu



- The conference screen will display

- Click **Parent Schedule Conferences** on the right

Conference

Summary | **Parent Scheduled Conferences**

Conference Summary		
Meeting Date	Followup Date	Description
No Data to Display		

- Select the **Conference Date and Time** you wish to attend conferences by clicking in the checkbox

Parent teacher conference scheduling

Please select a conference date and time from the available options below.

Available Dates:

[Monday, 10/11/2021](#) [Tuesday, 10/12/2021](#) [Wednesday, 10/13/2021](#)

Parent Scheduled Conferences		
10/11/2021	Conference Time	Kelly Usrey 2nd Grade Homeroom location: my class
Monday, 10/11/2021	4:00 PM	<input checked="" type="checkbox"/>
Monday, 10/11/2021	4:15 PM	<input type="checkbox"/>
Monday, 10/11/2021	4:30 PM	<input type="checkbox"/>